

Submitting a valid proof of business registration

To meet the program requirements the company must submit a business registration document **AND** the company's recent sales tax (GST/HST) registration/sales tax (GST/HST) filing.

- To be accepted, the company's sales tax (GST/HST) registration OR sales tax (GST/HST) filing **MUST be recent** (within last 12 months) and provided by CRA.
- All documents **must** show official stamp, logo or other official identifying details from issuing agency.
- Handwritten documents **will not** be accepted.

Example of valid GST/HST document:

1. CONTACT INFORMATION

2. STATEMENT DATE INFORMATION

3. YOUR CURRENT BALANCE

4. YOUR CURRENT BALANCE

Examples of valid business registration document:

Certificate of Incorporation / Certificat de constitution

Canada Not-for-profit Corporations Act / Loi canadienne sur les organisations à but non lucratif

MY COMPANY INC

123456789

2013-05-01

Marcie Girouard

Director / Directeur

2013-05-01

Canada

Ontario Master Business Licence

Date Issued: 200X-XX-XX Business Number: YYYY-NN-EE

Business Name and Mailing Address: YOUR BUSINESS NAME, YOUR ADDRESS, CITY, ONTARIO, CANADA, POSTAL CODE

Business Address: SAME AS ABOVE

Telephone: Ext: Fax:

Email:

Legal Name(s): YOUR LEGAL NAME

Type of Legal Entity: GENERAL PARTNERSHIP (This business is not a partnership recorded on this licence)

Business Activity: HOME DECORATING & SELLING HOME DECOR

Business Information	Number	Effective Date	Expiry Date
BUSINESS NAME REGISTRATION	XXXXXXXXXX	200X-XX-XX	200X-XX-XX

Page 1 of 1

To the Clerk: When the Master Business Licence is issued to any Ontario business entity, you are not required to send information as shown on this licence. Each time the business program is updated the licence will be provided as per the registration process.

To the Ontario business program: A Clerk is not required to input any information on this licence in any other form used for your registration process.